

**Connecticut Emergency Medical Services Primary Service Area Task Force  
Workshop Meeting Minutes  
Tuesday, January 28, 2014 at 9:30AM  
Connecticut Department of Public Health  
OCHA Hearing Room, 410 Capitol Avenue, Hartford**

**Task Force Committee Members Present:**

Caroline Baisley, Raphael Barishansky, Bruce Baxter, Charles Babson, Paul Fitzgerald, Matthew Galligan, Mary-Ellen Harper, Vincent Landisio, David Lowell, Seth Roberts, Thomas Ronalter, Carl Schiessl, Charlee Tufts, Gary Wiemokly

**Guests in Attendance:**

James Brown, Michael Donohue, Mark Hannegan, Richard Kamin, Jill Kentfield, Elizabeth Keyes, Judith Reynolds, Tamath Rossi, Brian Sullivan, John Zarrella

**1.0 Call to Order**

Co-Chair Barishansky called the meeting to order at 1:34 PM.

A. Introduction/Roll Call of Members

The Task Force members introduced themselves and their affiliations.

B. Introduction of Audience

The members of the audience introduced themselves and their affiliations.

C. Public Comment

Tamath Rossi, Naugatuck Deputy Mayor, spoke to the group about concerns in her town. She is in favor of the municipalities having control of the PSAR assignments. No other public comment was offered.

**2.0 Old Business**

A. DRAFT Task Force Final Report

Co-chair Harper and Co-chair Barishansky presented a clean copy and a red lined copy of the draft report incorporating changes previously discussed. The group agreed to discuss number 1 under "Task Force Recommendations" after they completed work on the other areas of the draft report. A line-by-line review was done.

David Lowell presented a document titled "Draft for discussion 1-28-2014", which contained definition recommendations regarding "emergency" and "unsatisfactory performance". After group discussion, the consensus was to incorporate the recommended language with changes agreed upon into the section "Task Force Recommendations" as number 4. A revised Local EMS Plan template, version EMS TF rev 1.1, was distributed by David Lowell. There was discussion on the document and the educational opportunity it presents. There was suggestion it be sent to the municipalities and copied to the PSAR services. David will make suggested changes and resubmit the document.

The group returned to discussion of number 1 under "Task Force Recommendations". Suggested changes will be incorporated and brought back to the next meeting for the group's consideration. Co-chair Harper asked that the record reflect she would still prefer to have the municipality have the ability to make change for the sake of change and that she is open to time limitations. Bruce Baxter expressed concern over the effects of change in one community to the surrounding communities and region.

The changes discussed will be incorporated into a clean copy of the draft report and send to the group by tonight for consideration at the next meeting.

Co-chair Harper asked the group to bring back one of the following three:

- Acceptance of the proposed changes
- Acceptance of the proposed changes with modifications
- Rejection of proposed changes with a paragraph containing your position statement

Co-Chair Barishansky will work on a cover letter on the municipalities rights, roles and responsibilities and David Lowell will work on a cover letter for the Local EMS Plan.

**3.0 New Business**

None.

**4.0 Adjournment**

Meeting adjourned at 4:06PM.

Respectfully Submitted:

Judith Reynolds, DPH/OEMS, Region 2 Coordinator